



rockford rescue mission
rescue + recover + restore

REFERENCE FORM

-CONFIDENTIAL-

NAME: _____
(Individual applying for a position with RRMM)

POSITION APPLIED FOR: _____

The above referenced person has applied for employment with Rockford Rescue Mission Ministries and he/she has given your name as a Reference. If you are willing, please provide the information requested below. Please be direct in your replies. Your responses will be kept in strict confidence and will be reviewed only by our interview team. Thank you for your assistance in this important matter. If necessary, please attach additional sheets for your answers.

Do you know the Applicant from a PERSONAL, PASTORAL, or PROFESSIONAL relationship? _____

1. How well do you know the Applicant?
2. When and under what circumstances did you come to know the Applicant?
3. Do you have knowledge of the Applicant's spiritual life? If so, do you believe he/she gives evidence of having a genuine Christian experience and demonstrates a Christian lifestyle?
4. What specific gifts, abilities or strengths does the Applicant bring to this job opportunity?
5. What qualities about the Applicant do you most admire?
6. On a scale of 1 to 10 (1 = least receptive, 10 = very receptive), please rate how receptive the Applicant is to corrective feedback/input. _____
Please explain:

REFERENCE FORM (continued)

7. Most of us have areas we continue to try to improve. In which areas would you think the Applicant might want or need further improvement?

8. How would you rate the Applicant:

	EXCELLENT	GOOD	FAIR	POOR
Maturity in decision making				
Integrity/Honesty				
Sense of responsibility				
Flexibility				
Dependability				

9. Is there anything else you would like to add?

Print Name _____ Signature _____
Title _____ Phone Number _____
Date _____

FOR RRM HR OFFICE USE ONLY (Please note your response)

Have you verified this reference prior to interview? Yes ___ No ___

Additional Comments:

Signature and Date:
